

Thames Music Theatre Membership Charter

Thames Music Theatre have created this document for the benefit of our young people, their parents and our staff and volunteers. It lays out our expectations of our members and what they can expect from us and will allow us to create an environment of mutual respect, safety and commitment to the activity in hand. We request that all cast members read the below document alongside their parents. If you agree to all the points then please sign and date it along with one of your parents and return a copy to us, either electronically or by hand. We will be happy to address any concerns or queries you may have.

Punctuality - all cast must arrive and be 'rehearsal ready' for their call time. If you are called for 1pm, try to arrive by 12.50pm to allow yourself 10 minutes to prepare. If you are going to be more than 10 minutes late we must be informed by your parents using the TMT on call phone. A message to your friends to relay to us is not appropriate.

Absenteeism - if you are unwell or absent for more than 2 days, we will make a phonecall to your parents to discuss next steps, and how best we can support you. If you are absent without notification then TMT reserve the right to reallocate roles and/or ask you to leave the cast.

Mobile phones should be switched off/silenced and placed face down on a table by the pastoral lead for each rehearsal. This is to encourage focus and mutual respect for the rehearsal period. Cast will be allowed access at official break and lunchtimes. When not being used in rehearsal, cast are encouraged to bring something quiet to occupy themselves, a book, homework, colouring etc, nothing electronic. If you need to urgently contact your son or daughter, please use the TMT on call phone and we will relay any message needed.

Offsite No cast member will be allowed offsite during breaks unless with parental permission. We will maintain registers to reflect this and the daily pastoral lead will ensure a strict sign in/sign out policy for all cast. Cast will be encouraged to remain in groups if offsite.

Nut free We will run a nut free environment for all rehearsals and performances due to allergies within the cast and staff. Please do not provide nuts or nut containing products for packed lunches and discourage your child from purchasing them during a break.

Behaviour Unpleasant behaviour/bullying in any form will not be tolerated and will be dealt with promptly. This includes online behaviours.

Drop off/pick up A designated adult/pastoral lead for TMT will attend each rehearsal. They will hold our on call phone for 'on the day' enquiries/messages - this person will sign children in and out. Parents must be seen by pastoral lead when collecting children unless with prior agreement. Please make every effort to be punctual for drop off and pick up.

Emergency medications Any emergency medications (AAI's and inhalers) must be with children at every rehearsal/performance and must be seen by pastoral lead in every instance. They should be handed in to pastoral lead for those under 13. Over 13's can be responsible for their own but still must prove to pastoral lead they have it for each

rehearsal/performance. If you do not have your emergency medication you will not be able to attend. Please do not bring any other medication to rehearsal. If essential, this must be handed in to the pastoral lead for that day in a named container with its usage clearly defined.

Signed by Cast..... Parent.....